

**A. Rimbaud – Minutes
School Council Second meeting
Held on Wednesday, February 22nd 2017**

Session opens at 6:05pm

1. Nomination of the secretary for the session: Mrs Caroline Rousseau (parent).
2. Agenda of the School Council Second Term meeting: approved.
3. Minutes from the School Council First Term meeting held on Tuesday 15/11/2016: approved.

4. School news:

• Teaching news:

The School runs on the standard calendar of the French National Ministry of Education.

One Public holiday in Tanzania, Union Day, is missing on the calendar proposal (Wednesday, April 26th 2017 for this year and Thursday, April 26th 2018 for the 2017-2018 calendar). It must be added for this year and next year. The calendar proposal for 2017-2018 was approved during the latest Primary School Council. It will be formally adopted once it is effectively approved by the Inspector of National Education and by the AEFÉ Education Department. The School is not allowed to publish it before that stage.

From the calendar, the last day of school is set on Friday, July 07th 2017. Owing to the Public holiday of Saba Saba (International trade fair), the holiday will thus start on Thursday, July 06th 2017 after school.

The schedule of events for the Second Term of 2016-2017 is online on Pronote, with major dates and information for the students, the parents and the teachers.

• Events

- Carnival will take place on Friday 24/02/2017

- As every year, the school will be taking part in the Francophonie week – from Friday 17/03 to Sunday 26/03/2017. The final competition (students) will be taking place at Alliance Française. Although only FLScO (French as a School language) students are to compete in the contest, many other advanced or native French speaking students of the French School will be introducing the final ceremony and performing on that day.

Along this event, as part of Francophonie as well, the students from CE2 to 3^{ème} are taking part in the Kitabu literature prize, in partnership with other French Schools in the Southern and Eastern Africa region, including the French School of Nairobi.

- The week of France will take place from 02/04 au 08/04/2017. More details will be given.

• Teaching news

- The certificate ASSR 1 et 2, a test taken to get the school certificate for road safety will take place as scheduled every year, for the 5^{ème} (level 1) and 3^{ème} (level 2) classes. These certificates are mandatory in France to ride a moped and to start supervised driving lessons.

- The dates of the Class council meetings for the Secondary school are online on Pronote. The school reports will be given on the following day of each meeting, along with the Career counseling forms (*fiches d'orientation*). Parents will be given all documents on Thursday, March 23rd at the

latest.

- Internship to discover a professional workplace for 3^{ème} students from Monday 03/04 to Thursday 16/04/2017: the students are currently looking and applying for internships. They were given the documents they need in the process. The internship will result in a report and in an oral viva afterwards.

- The 4^{ème} and 2^{nde} students will go for a school trip to Paris from April 01st to 08th 2017. The school trip is based on a multi-subject programme determined at the beginning of the school year.

- The second mock exam for Diplôme National du Brevet (DNB) is postponed to Thursday 27th and Friday 28th of April.

• Exams

The final exams for DNB will take place on Monday 19/06 and Tuesday 20/06/2017. The oral examination will take place at the French School. For your information, the written examination includes from this year on the following subjects: physics-chemistry and/or life and earth science and/or technology (all subjects called EIST in the French system).

First part of the Baccalaureate exam: the French written examination will take place on Wednesday 07/06/2017. The dates of the oral examinations will be given in individual assignments. The related parents will be contacted for agreement on the logistic implementation of the trip (to Johannesburg and the Jules Verne examination centre, accommodation, local transport and students support).

• Points raised by the students

- The 6^{ème} students request more computers (as they claim that only 3 are working), more comfortable chairs, less damaged tables and more grass and flowers in the playground. It is fair to change some of the tables and chairs as they are too damaged. However, the number of computers available in the computer room is 7.

Thanks to the Legislative subside of 10,000 euros which Mr Alain Marsaud, M.P. of the French Assembly for our constituency (French citizens abroad), the French School has made a new purchase of 26 laptop computers that will make up 2 mobile cabinets available for the Secondary classes – cycles 3 and 4. They will be delivered as soon as the end of the school holiday of February-March 2017. Mobile computers were chosen rather than tablet computers, owing to the educational software that is not always available for tablets and also owing to tablets not allowing high precision when moving items on a touch screen: the keyboard and arrows remain necessary. Yet, in this very context, 2 mobile classes of 16 tablet computers each with server laptop computers (2) have already been purchased as well as a number of video projectors located in the cycle 3 and Secondary classrooms, and the sciences laboratory.

The digital material resources have therefore significantly expanded at the School. Their installation for use is taking or will have to take more time, unfortunately, as the loaded software and configurations remain dependent on the personnel's availability: there is no resource digital person in charge of ICT, except for a local English speaking service provider who acts as a technician to maintain the system on a regular basis – fluctuation of the bandwidth strength, regular virus attacks, ...and any computer disorders happening in a context of various users.

- the 4^{èmes} wish to get changing rooms.

A very legitimate request that is yet to be met for the time being. The Primary (Nursery+Elementary) School being moved into the new campus will allow the current Oysterbay campus to be reorganised as the future Secondary School campus. All means dedicated to public hygiene and health there, will necessarily be on top of the agenda.

A suggestion box has been open for ideas since the First School Council meeting held on

16/11/2016. The goal is to hear students and teachers, as the main users of the premises and the space, about the needs to be considered in order to restructure the Oysterbay campus. The more time goes by, the more acute is the lack of sport infrastructures, changing rooms and shower rooms, the poor condition of the playground and even of some classrooms (ceilings soaked with water during the rainy season or even after a simple thunderstorm). The football/soccer and basketball fields need some urgent adjustment. The dust on the football field raises a health concern. A roof should be installed above the basketball field and its floor should be renovated so that it is less harmful for the players who fall down. Quotations have been requested and the offers have revealed to be very expensive. We must continue to look into this matter as it is essential.

• **Language Policy:**

The Inspector of National Education, Mr Le Mercier, issued his assignment report ratifying the decision to offer 2 hours of EMILE in English (for students who have been recognised given skills in this language) and 1 hour of first foreign language (LVE 1 English or French according to the students' experienced needs).

For the Secondary School students, language certifications LVE 1 English might be implemented from the next school year. The non French native speakers are already given the opportunity to sit for the DELF Junior certification (partnership between the French School and Alliance Française). It shall indeed be underlined that the French School emphasises the importance of French language, for this fact to be clearly stated to a mainly non French speaking school community (75%). In this regard, the improved and adjusted measures implemented by the School aim at supporting the students fully and in the best possible way up to their Baccalaureate. Meanwhile, a wider focus on the language policy also aims to develop skills in foreign languages for each student profile. The genuine understanding and adherence/support of the different families to the schooling plan in French for their children, is also a main and continual concern for the School. There is still some way to go before the child(ren) is (are) better accompanied in this by the families who have in theory made a choice for the French School.

5. Administration:

AEFE turnover (France resident contracts): a vacant position after Katy Aktuna will have left. A second position will be likely to be vacant if Christophe Vaillant confirms he is leaving. Marie-France Darmois and Jean-Marc Pichard, the other AEFE resident teachers coming to the end of their 3-year contract, are renewing their contract for the coming school year.

As for local contracts, a position will be vacant in PS with François Marteau leaving at the end of his contract. We must plan on opening a new CM1 class, and possibly an additional CM2 class – yet still too soon to state it. A double CM1-CM2 level¹ could still be considered.

As for the Secondary, a position for a History-Geography-Moral and Civic Education teacher will be needed with the opening of Terminale² S/ES. Economics and Social Sciences, as well as Philosophy are also positions to be filled. There may be two teachers to be recruited, should Arnaud Loizeau, the current teacher in charge of the first subjects, confirm his departure.

Pascale Bonnetti, owing to the internal turnover, will be taking over the MS B class for the coming school year, and Suzanne Nadeau the CE1A class in turn.

There is a vacant Nursery school position to fill in as a local contract.

Recruiting an accountant remains more than paramount. The current situation is a big issue for the School Administration whose team is reduced. Too many ongoing files since too long are already awaiting to be dealt with and postponed month after month: contracts amended or renewed for the

¹ A common practice in France, double-level classes are seen in many French schools.

² Terminale: final year of Secondary School, leading to the Baccalaureate.

current school year are on hold for 4 teachers or equivalent positions, and 2 employees are waiting for their contract to be implemented.

- **HR Documents:**

The standard document for local contracts is being updated, as well as the « Policy » document, yet it remains to be finalised. These documents are necessary to the Human Resources when recruiting and informing, and they allow the School to run efficiently in an organised and timely way.

- **New Primary campus:**

- Financial update: the granted ANEFE loan was published on the Official Bulletin of December 2016.

An actual delay in the construction will not allow the Nursery and Elementary schools to move out / move in during the summer holiday break 2017 as originally expected. The School is awaiting for a schedule that would propose a realistic delivery date for the end of the works.

The new school year will therefore be under pressure in terms of number of the students and classes in Oysterbay. The timetables shall be a challenge to fit in for the Secondary School coordinator and the Head of School.

- Equipment and installations (by Manutan collectivités – France): despite this, various equipment for the new Primary campus are being projected. A quotation will be finalised. It will be necessary at one – yet undetermined – point to synchronise the time of moving out with shipping and moving in the equipment by Manutan.

- **Safety**

- The Oysterbay campus is now equipped with a new alarm system. Alarm tests will be taken after the February break as well as a fire drill.

6. Information:

The scholarship campaign (French nationality children) for 2017-2018 is open with the consular section of the Embassy of France. Publication on the Embassy's and the School's websites and displays on both campuses in Oysterbay and Msasani.

Session ends at 7:45pm.