

**A. Rimbaud – Minutes of the School Council Third meeting
held on Thursday, June 19th 2017, 18h30
Study Room**

1. Nomination of the secretary for the session (administration): Iris Tam Tsi, with Pascale Bonnetti-Hanlée's supporting notes.
2. Agenda for the School Council Third meeting: approved.
3. Minutes of the School Council Second meeting held on Monday 22/02/2017: approved.

4. School news:

• **AES (extracurricular activities):**

Review by the AES coordinators:

The activities, implemented yearly for the first time in 2016-2017, are to be reviewed again on a yearly basis for 2017-2018. Even for the Nursery level, few changes in activities have been registered during the year. In the same way, enrolments to AES during one morning has improved the daily running of activities with coordinators being available for actual coordination work, rather than administrative and financial tasks linked to enrolments. To be reviewed as well. AES events were proposed at the end of Term 1 and at the end of the school year, i.e. 2 half-days when the children could show their parents their various achievements or productions – drumming, arts and crafts, and jewelry. Drama performance and monthly sports activities were organised (except Rugby flag, as no other school offered this activity and therefore no tournament was possible).

Supervised study (ES): the ES were running at their maximum capacity throughout the school year. The maximum number of students shall be maintained at 12 for each supervised study, in order to guarantee good conditions to monitor homework by the teachers in charge of the supervised studies.

The idea to extend the AES and ES later in the school year, after mid-June, can be considered for 2017-2018. A parent is suggesting that a coach accompanies the games and activities, along with the referee. Lastly, organising these activities at the least hot hours of the day would have to be considered as much as possible. The AES budget for this end of the year will have to be presented during the next School Council meeting.

• **Students' points:**

The students request for more ping pong tables to be added. Out of the 4 existing tables, 1 remains in use, 1 other is being fixed. Another issue is the space available to put these tables for use.

The position of the staff dedicated to road crossing (French School to Oysterbay shopping centre) is questioned by the students: he lacks initiative and reactivity. This matter will have to be dealt with by the administration / *Vie scolaire*.

The curtains currently in use are hard to pull for students, can an alternative system be considered? To be added on the list of term works.

• **Schedule of events:**

Teaching news :

- School calendar 2017-2018 approved by the IEN (Inspector of French national education) for Southern and Eastern Africa / AEFÉ, circulated to all – parents and school staff – and published online on the school's website.

The 2017-2018 school year will begin on Monday, September 04th 2017. Induction day for teachers on Friday, September 01st 2017.

- Nursery + Elementary school : school reports circulated to families on Friday 23/06/2017 for classes from PS to

CM2, end of Term 3 and certifications stage 1 of the Common Base of skills.

Deadline for returning the school reports to the teachers (Wednesday 28/06/2017) then to the Oysterbay secretary office for archiving (Friday 30/06/2017 at the latest).

- Secondary school: PRONOTE online and school reports issued.

- Admissions to upper levels / procedure:

- Nursery + Elementary: cycles 1, 2, 3 council meetings

- Secondary: class council meetings in Lower (Collège) and Upper (Lycée) Secondary: dialogue/career forms.

In the event an agreement could not be reached between the class council recommendation for next level and the family – for end of 3ème and end of 2nde – a dialogue can be opened with the Head of school, then lastly a commission of appeal will meet on Tuesday 27/06/2017, 2:30pm at the Cultural and Education Department of the French Embassy. The decision made by the commission of appeal is a final one.

- New DNB¹ 19-20/06/2017. The 3ème students sit for the exams within the school. The anonymous papers name-blanked on the spot are transferred (DHL) to the examination centre, the French School of Johannesburg Jules Verne. The spoken exam replacing the Arts History spoken exam is about organising one's speech and expressing in French in a clear and qualitative way, where the topic introduced by the student is not of first relevancy in the assessment. Validating the skills expected for stage 3 of the Common Base now replaces the continuous assessment in the new system.

The transcript of marks is usually sent at the end of June. The certificates are later sent from Réunion Island – the regional education authority.

- An international Music Day will take place on Wednesday 21/06/2017, this year to be set out of the school in partnership with AF Dar at Trinité. It enables the Secondary students to be valued in their productions. The music teacher, Pier Luigi Tamburi takes charge and provides the content of this event where students perform. This year, some Primary school students will also perform. The French school will lead the floor from 4:00pm.

- The end of the year performance for the Nursery and Elementary schools: Friday 30/06/2017 at the Little Theatre. The programme and specific organisation on that day will be sent.

- **Human resources:**

- Employment chart AEFÉ:

Every year, the Agency asks the schools about any change on the “resident” human resource that is allocated to them. This School Council meeting decides on keeping the number of positions allocated to Arthur Rimbaud – 4 in Nursery/Elementary, 3 in Secondary. In the same way, no transformation of existing position is requested.

- Teachers turnover: teaching team 2017-2018 – update on the recruitment.

Departures:

- M. Christophe VAILLANT (Sudan)
- Mme Emmanuelle MAGNO (back to France)
- Mme Katy ATKUNA (back to France)
- M. François MARTEAU (back to France)
- Mme Elise Perrin (back to France)
- M. Arnaud Loizeau (back to France)
- Mme Kate Fox (Direction One Planet Dar es Salaam)

Arrivals:

- 4 new tenure teachers (PE, professeurs des écoles), 2 coming from Zambia (French School of Lusaka), 2 coming from Ivory Coast – ie teachers adapted to the AEFÉ network.

- Pending recruitments:

¹ DNB (diplôme national du brevet): general certificate of Lower Secondary Education

- 1 History-Geography-Moral & Civic-Economics and Social Sciences teacher;
- 1 Philosophy teacher;
- 1 FLE (French as a Foreign Language) teacher
- 1 English teacher, more specifically to be in charge of EMILE teaching, is more difficult to find. To date, no candidate has applied for the position, despite the School having published it several times.

Internal turnover:

- Mrs Pascale BONNETTI will teach GS B;
- Mrs Juliette HILBERT and Mr Sébastien DREVETON respectively MS A and MS B;
- Mme Suzanne NADEAU will teach CE1 A.

- Projected number of students 2017-2018:

33 CM1 students and 27 CM2, which confirms a new class to be created with a double level CM1/CM2, and a new position to be created for a core teacher in September 2017 – already budgeted for in Management Board meeting. The CM1/CM2 class will have a set number of students of maximum 18 students: 10 CM1 students and 8 CM2 students. For your information, a new class is also created in the High School, with Terminale1 level students for ES (economics and sociology) and S (sciences) tracks.

As of today, there are therefore 327 students enrolled for next year. The average this year is around 315 students.

- Teaching news:

- Language policy / command of French language for every students:

The system introduced during the Primary School council meeting on 15/02/2017 and School council meeting on 22/02/2017 will be implemented from September. There will be no significant impact on the school's budget:

- the FLE (French as a foreign language) teacher position comes as a replacement for the Drama teacher and AES coordinator position.

- the 3 English teacher positions will be shared with another organisation as one teacher will be more specifically dedicated to teaching EMILE, in partnership with the Elementary school core teachers.

- in addition to FLE in cycle 3 (CM1-CM2), 1 hour of supplementary English will continue to be taught to the non English speaking students (complete beginners).

The teaching team is indeed reflecting in terms of immersion: 2 hours of EMILE in English will benefit better the non English-speaking students who need to develop a variety of contacts – including academic – with the language. As for the English-speaking students during this EMILE hour in English, they will be taught subjects which remain hard to access and master for them – such as History-Geography, Sciences, Geometry... in French.

It is hoped that EMILE implemented this way will allow the students a more diversified access to these two languages, so that French and English can interact more in order to build up strong language skills and to progressively develop both languages to be mastered. The writing skills must first and foremost go by an actual development of the speaking skills. This system will be reviewed in due time so as to optimise it, as far as possible, in order to lead to the Baccalaureate students confident enough in the languages which they will have to use with as much ease as possible – French being the language in which they will have to demonstrate their skills and knowledge.

- Terminale class (ES and S tracks) to be open: 3 students enrolled for 2018 Baccalaureate exam. The exam is considered to be sat for in Nairobi instead of Johannesburg. To be continued.

- Running and investment:

- Refurbishing works, Oysterbay campus (rooftop, basketball and soccer fields, entrance / reception, hygiene and safety):

The management board discussed the need for the Oysterbay classrooms building rooftop to be fully renovated. The renovating works will be implemented for the coming school year. The Msasani campus rooftop must also be reviewed on the School's budget, as the land owner will eventually make no expenses for it.

The School has contacted the NHC (National Housing Corporation) who owns the land of the Oysterbay campus, for

¹ Final year of High School (Lycée) in the French education system.

some works to be also undertaken on the Administration building rooftop. A letter going over all the requests was sent.

- Regular maintenance on both campuses, Oysterbay premises to be restored, summer works inside the classrooms: the buildings will also have to be repainted, the Oysterbay campus main entrance gate must be changed, as this first visual contact at the French School needs indeed to be improved for all kinds of visitors. The Oysterbay campus is destined to remain – Secondary School for Collège/Lycée: it must therefore be maintained and improved until it is properly transformed / refurbished into a real Secondary campus.

A list of maintenance works is prepared and given to the Administration and Finance Manager (RAF) to carry them out during the summer holiday.

- Equipment – including digital equipment:

2 mobile closets (2 x 13 laptop computers) were purchased on an amount granted by French M.P. Alain Marsaud. Each class of Cycle 3, Collège and Lycée is now equipped with 1 video projector and 1 laptop. 2 mobile video projectors are available for the Cycle 2 classes in Oysterbay, with a desktop or laptop computer in each classroom. 1 fixed video projector in GSB classroom in Msasani along with 1 laptop computer. 1 mobile class (16 tablets) is available in each campus as well.

The next stage is now about purchasing and setting up software as well as adequate trainings for teachers to use digital resources more specifically in their teaching.

The Internet service provider Raha (fiber) for Oysterbay remains irregular in spite of recurring requests from our School. In Msasani the 2 modems from different providers are not totally satisfactory and appear to be rather costly.

In the near future, the School will have to consider using/employing an assigned technician given the coming development of the computer & IT equipment: indeed, the new campus is to offer IT equipment – interactive video projector and computer – in each classroom + computer room, library, offices... The Oysterbay campus (Secondary) will have to consider to get equipment standards as soon as possible given the equipment planned on the new campus.

- Construction of the new campus:

The construction works are almost at a standstill, it will therefore not be able to be delivered for the coming school year 2017-2018. A number of meetings were held in order to look for the right solution allowing the works to resume, not to the detriment of the Arthur Rimbaud school community's interests. Next meeting: June 28th 2017.

Meanwhile, the furniture equipment plan with Manutan collectivités, the provider agreed on with the management board, had to be put on hold after being almost finalised after consultation with the various teams – Nursery, Elementary, Library and Administration – of the School.

Session closed at 8:00pm.