



**ÉCOLE FRANÇAISE ARTHUR RIMBAUD
FRENCH SCHOOL SOCIETY**

(Cert. of Reg. SO 7351 8th Feb 1993)

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Name : French School – Management Board
Date : 27th January 2021
Time : 17:00
Meeting Facilitator: Kénitha Djamby (President of the Management Board)

Attendees : CAROLINE MIANNAY-MARTIAS – SCHOOL PRINCIPAL
FRÉDÉRIC MENDONÇA – DAF
KÉNITHA DJAMBY – PRESIDENT
DIANA NAIVASHA - VICE-PRESIDENT
IANNYCE KALLA – TREASURER
PETRA VERHAEGHE – INTERNAL AFFAIRS
ALI FAWAZ – EXTERNAL AFFAIRS
CAROLE LOISEL - FRENCH EMBASSY IN TANZANIA

Excused: BIJAL MEHTA – SECRETARY
CECILE FROBERT – COCAC – FRENCH EMBASSY IN TANZANIA

Introduction – Health Protocol

Secondary School will be re-opened next Monday, unless problems would appear in the meantime.

Points on Finance

- (i) Budget 2021: budget presented by the RAF in calendar year, from January to December 2021. It is based on the same number of students in 2020 with the situation at the end of January multiplied by 12 months. The income corresponds to what he hopes to collect for the entire year of 2021. What is not calculated in the budget corresponds to the works that the school want to do for the required safety measures and construction of classes.

- (ii) Invoices term 2: the school has invoiced 750,000 €, however, when not including the people who already paid for the entire year last year nor the scholarships., we are expecting 630,000 €. There is still 200,000€ to be collected on this 2nd term including 25,000€ late penalty fees.
- (iii) Cashflow: after repaying our revolving credit in March, we will run out of cash at the end of April 2021, depending on the projections. The chosen option is to repay in March and ask the BOA for a new revolving credit of 400,000 USD to pay back in September (inform BOA that the school is closed in July and August so there will be no bank movements possible during this time). A deposit can be asked to parents to reserve their spot for next year.

Points on Real Estate & Security by Frédéric and Bijal

- (i) Security: we will start with the fence of the askari room and go with Mamakos. Cheapest price (less than 2000 euros) and can be test case for the other work.
- (ii) Update on school maintenance with various service providers: for electricity, plumbing and AC contract for one year with Dynamo.
- (iii) We wait for price offers for the football field and the roof. Bijal needs to call Sita Steel Mills to ask for price for the roof with payment next year.

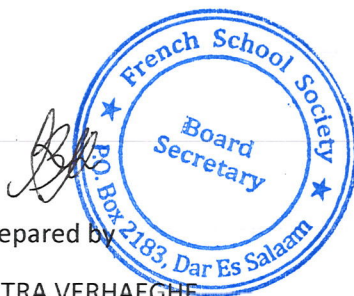
Human Resources & Internal Affairs

- (i) More than 50 amendments/contracts accomplished since October + several job descriptions put in place.
- (ii) Cambridge Certification: 150 USD needs to be refunded to the parents who left and for the parents who are still here it can be deduced from their school fees.

*** Meeting Adjourned ***

Prepared by
PETRA VERHAEGHE

On behalf of



Approved by
KENITHA DJAMBY

