



**ÉCOLE FRANÇAISE ARTHUR RIMBAUD
FRENCH SCHOOL SOCIETY**

(Cert. of Reg. SO 7351 8th Feb 1993)

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Name : French School – Management Board

Date : Wednesday, 10th March 2021

Time : 16:30

Meeting Facilitator: Kénitha Djamby (President of the Management Board)

Attendees : CAROLINE MIANNAY-MARTIAS – SCHOOL PRINCIPAL
CECILE FROBERT – COCAC – FRENCH EMBASSY IN TANZANIA
KÉNITHA DJAMBY – PRESIDENT
IANNYCE KALLA – TREASURER
ELISE GEAIRON – CO - TREASURER
BIJAL MEHTA – SECRETARY
PETRA VERHAEGHE – INTERNAL AFFAIRS
ALI FAWAZ – EXTERNAL AFFAIRS

Absent : DIANA NAIVASHA - VICE-PRESIDENT

Points on Finance

- (i) There are 10 families that had an outstanding payment of school fees which was greater than EUR 10,000 hence all families were given an ultimatum to pay before the school restarts after the mid-term. Five of those families made an effort to pay a certain percentage. The rest of the 5 families' children were not accepted back at school until the payment of arrears is cleared. This totals to 9 students that have not returned to school after the midterm holiday.
- (ii) For those families whose children have not returned, Elise needs to communicate with Brooke to draft a letter to recovery the arrears of school fees.
- (iii) At present, there is still EUR 662,934 which includes all outstanding payments invoiced but not received plus the 10% penalties. This needs to be collected as soon as possible.

- (iv) The new Financial Regulations for School Fees for next year has to be set so that the payment becomes due before the term actually starts.
- (v) Ianyce to send a reminder to the parent representatives to remind all parents to pay on time and for those who are yet to settle this year's schools fees, there is already a 10% penalty applied.
- (vi) After looking at the overall financial situation of the school, there is still a deficit. A number of proposals were discussed so as to make the school in a profitable situation rather than a deficit.
- (vii) There was majority vote to proceed with the court hearing if there is no response from Azania Bank within 7 days.


Real Estate

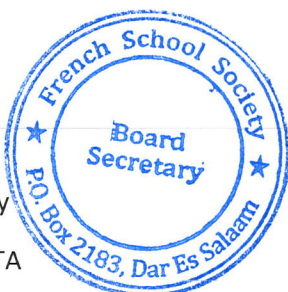
- (i) For the construction works, we will proceed to do the works during the next school break so as not to disturb the school program to create additional classrooms.
- (ii) Ali to speak to someone in NHC to see if they would be willing to reduce the rent to USD 2,000 to meet the running costs of the campus.

Human Resources & Internal Affairs

- (i) The next social dialogue has been scheduled for the 9th of April 2021.
- (ii) Five teachers will be leaving at the end of this school year and the recruitment to fill those places is in progress.
- (iii) There will be a delegation going to Dodoma to request the work permit renewals of two current staff members.

*** Meeting Adjourned ***


Prepared by
BIJAL MEHTA



Approved by
KENITHA DJAMBY

