



ÉCOLE FRANÇAISE ARTHUR RIMBAUD

Masaki, Plot 282, Mawenzi Road
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DAR ES SALAAM – TANZANIA

Téléphone : +255 222 602 970 - Portable : +255 744 399 343

Email : headoffice@frenchschooltanzania.org

Internet : <https://www.frenchschooltanzania.org>



FINANCIAL REGULATIONS SCHOOL YEAR 2021-2022

ARTICLE 1

Any enrollment of one or more children in the school implies the full acceptance of the present rules by the legal guardians.

ARTICLE 2

The present regulation specifies the rules applicable to the payment of school fees and other sums due to the school by the families for the schooling of their child(ren).

ARTICLE 3

The annual tuition fee is set and approved by the Management Committee elected at the last regular general meeting of parents. The amount may be revised each year.

In addition to the tuition, insurance and school supplies, there is a non-refundable registration fee for the first enrollment, as well as a deposit of 380 euros for each new family. This deposit is refundable after the family's departure.

ARTICLE 4

Tuition fees are expressed in Euros in accordance with the French public accounting rules.

ARTICLE 5

Tuition is payable quarterly or annually and is due upon receipt of the invoice.

In all cases, they must be paid within the following dates:

Spread over the 2021/2022 school year	Payment deadline	Start date of the academic term
Year	15 August 2021	31 August 2021
1 st trimester	15 August 2021	31 August 2021
2 nd trimester	26 November 2021	29 November 2021
3 rd trimester	18 March 2022	21 March 2022

The school may offer a monthly payment plan, with payments due by the 5th of each month, subject to a 5% interest rate on the total invoice, to be paid in addition to the school.



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For any enrollment or departure during the year, the term started is due in full and the payment must be made before the student enters or leaves the school.

In the case where school fees are paid by companies (employer of one or both parents), the school's contact person remains the family.

ARTICLE 6

Discounts are applicable on the tuition fee in the following cases:

- Payment of the entire invoice for the entire 2021/2022 school year before June 15, 2021: 7% discount on tuition.
- Payment of the entire invoice for the entire school year 2021/2022 between June 16 and August 15, 2021: 2.5% discount on tuition fees.
- Families with at least 3 children: a 10% discount on tuition fees from the third child onwards.
- Sponsorship: for the year 2021/2022, any family that brings a new family, who has not already contacted the school directly, to enroll in the French school, will benefit from a 7% reduction on the tuition fees for the year 2021/2022 of one of their children*. A certificate of sponsorship must be sent to the financial department.

**This offer is valid for all families whose children have been enrolled in the school for at least one year as of September 1, 2021 and are up to date with their payments on that date. The offer applies to the tuition of the youngest child in the family.*

For any payment of the entire billing due for the entire school year 2021/2022 before August 15, 2021, this amount will not be refunded without valid justification, the cases of which are listed below: end of work contract / mission, serious illness of one of the parents or a sibling, death of the spouse or a sibling's child, or any other reason deemed valid by the management and the Management Committee.

ARTICLE 7

Invoices and amounts due by the dates mentioned in Article 5 will be penalized by an automatic 10% surcharge once the payment deadline has passed.

If a family does not receive their invoice within this time frame, they must report it to the administration. In the absence of notification and after a month, a 10% penalty will be systematically applied to the amount of school fees.



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In the case of difficulty in paying school fees within the allotted time, and in order to avoid the application of penalties, families must contact the Administrative and Financial Director and the Treasurer to find an amicable arrangement.

In the case of non-payment of the amount due within one month, the student will be excluded from the school. The student will be reinstated as soon as the amount due is paid.

ARTICLE 8

The school can accept payments in Tanzanian Shillings, Euros and US Dollars. The conversion rate will be published weekly in the school's newsletter. The conversion rate will also be indicated when the invoice is sent.

The invoice will be sent by email at the beginning of each year and before each term. The loss or non-receipt of the invoice should not, under any circumstances, justify the non-payment of the tuition fees on time.

ARTICLE 9

No cash or checks will be accepted. Transfers are made to the school's bank accounts according to the chosen currency (Tanzanian Shillings, Euros and US Dollars). Details are given on the invoice.

For any payment or bank transfer, parents must immediately send the school a receipt proving the payment. The cost of the bank transfer is entirely the responsibility of the family.

ARTICLE 10

For a new school year, all previous bills must be paid in advance or the student will not be admitted.

ARTICLE 11

These rules and regulations supersede all other rules and regulations previously in effect at the French School of Dar Es Salaam.

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Dar Es Salaam, March 24, 2021