



## ÉCOLE FRANÇAISE ARTHUR RIMBAUD

Masaki, Plot 282, Mawenzi Road  
Oysterbay, Plot 341/A, Msasani Road  
P.O. BOX 2183

DAR ES SALAAM – TANZANIA

Téléphone : +255 222 602 970 - Portable : +255 744 399 343

Email : [headoffice@frenchschooltanzania.org](mailto:headoffice@frenchschooltanzania.org)

Internet : <https://www.frenchschooltanzania.org>

**aefe**

Agence pour  
l'enseignement français  
à l'étranger

### **FINANCIAL REGULATIONS SCHOOL YEAR 2022-2023**

#### **ARTICLE 1**

Any enrollment of one or more children in school implies the outright acceptance of the present rules by legal guardians.

#### **ARTICLE 2**

The present regulation specifies the rules applicable for the payment of school fees and other sums due to the school by the families for the schooling of their child (ren).

#### **ARTICLE 3**

The annual tuition fee is set and approved by the Management Committee elected at the last regular general meeting of parents. The amount can be revised each year.

For each new family, in addition to the tuition, insurance and school supplies, there is a non-refundable registration fee for the first enrollment per student, as well as a deposit of 380 euros per child. This deposit is refundable after the family's departure.

#### **ARTICLE 4**

Tuition fees are expressed in Euros in accordance with the French public accounting rules.

#### **ARTICLE 5**

The 2022-2023 academic school year is from the 1<sup>st</sup> of September 2022 to the 30<sup>th</sup> of June 2023.

Tuition is payable three times a year or annually and is due upon receipt of the invoice.

In all cases, tuition must be paid by the following dates:

Deadlines over the 2022-2023 school year	Payment deadline	Academic term start date
Yearly payment	31 <sup>st</sup> July 2022	1 <sup>st</sup> September 2022
1st term	31 <sup>st</sup> July 2022	1 <sup>st</sup> September 2022
2nd term	1 <sup>st</sup> December 2022	2 <sup>nd</sup> December 2022
3rd term	23 <sup>rd</sup> March 2023	24 <sup>th</sup> March 2023



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The school may offer a monthly payment plan, with payments due by the 5<sup>th</sup> of each month, subject to a 5% interest rate on the total invoice, to be paid in addition to the school.

To book and secure one children's place at school for the 2022-2023 school year, the family will be required pay an advance of 500 euros per child before the 31st of May 2022. This advance will be deducted from 1<sup>st</sup> term invoice for 2022-2023 school year but will be not refundable.

For any enrollment or departure during the year, the term started is due in full and the payment must be made before the student enters or leaves the school.

In the case where school fees are paid by companies (employer of one or both parents), the school's contact person remains the family

### **ARTICLE 6**

Discounts are applicable on the tuition fee in the following cases:

- Payment of the entire invoice for the entire 2022-2023 school year before May 31, 2022: 7% discount on tuition fees.
- Payment of the entire invoice for the entire 2022-2023 school year before June 15, 2022: 4% discount on tuition fees.
- Payment of the entire invoice for the entire 2022-2023 school year between June 16, 2022 and July 31, 2022: 1.5% discount on tuition fees.
- Families with at least 3 children: a 10% discount on tuition fees from the third child onwards.

For any payment of the entire billing due for the entire 2022-2023 school year before July 31, 2022, this amount will not be refunded without valid justification, the exceptional cases of which are listed below: end of work contract / mission, serious illness of one of the parents or a sibling, death of the spouse or a sibling, or any other reason deemed valid by the management and the Management Committee.

### **ARTICLE 7**

Invoices and amounts due by the dates mentioned in Article 5 will be penalized by an automatic 10% surcharge once the payment deadline has passed.



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If a family does not receive their invoice, they must report it to the school administration.

In the case of non-payment of the amount due within 3 weeks after the deadline mentioned in Article 5, the student will be excluded from the school and his place will be released for another potential registration / student. If the amount is then fully paid, the student will be able to reinstate the school if there are available places and if it is the first time she/he is excluded.

As soon as the child is excluded for the second time, it will lead to an expulsion, which means a definitive exclusion.

### **ARTICLE 8**

Any child still present at school more than 15 minutes after the end of classes or an extra-curricular activity will be taken to school life / daycare at the defined cost of 10,000 shillings per hour, any hour started being due.

### **ARTICLE 9**

The children will be enrolled by following the order of priority indicated here under, within the prevailing deadlines of payment mentioned in these financial regulations:

- 1/ Child already enrolled at school without any pending bills as of 31/05/22,
- 2/ For new students enrolled, the admission procedure is as follow, as stated on the school website:
  - a) Child already enrolled before in an AEFÉ school or in a French school homologated,
  - b) Child of French nationality,
  - c) Child of Tanzanian nationality,
  - d) Francophone child,
  - e) Child of other nationality.

### **ARTICLE 10**

The school can accept payments in Tanzanian Shillings, Euros and US Dollars. The conversion rate will be published weekly on the school's newsletter. The conversion rate will also be indicated when the invoice is sent.

The invoice will be sent by email at the beginning of each year and before each quarter. The loss or non-receipt of the invoice should not, under any circumstances, justify the non-payment of the tuition fees on time.

### **ARTICLE 11**



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No cash or checks will be accepted. Transfers are made to the school's bank accounts according to the chosen currency (Tanzanian Shillings, Euros and US Dollars). Details are given on the invoice.

For any payment or bank transfer, parents must immediately send the school a receipt proving the payment. The cost of the bank transfer is entirely the responsibility of the family.

### **ARTICLE 12**

To be enrolled in 2022-2023 school year, all previous years' bills relative to the family must have been paid before the 31<sup>st</sup> of July 2022, as well as, at least, the 1<sup>st</sup> term of school year 2022-2023 and the first registration fee for new families.

### **ARTICLE 13**

These rules and regulations supersede all other rules and regulations previously in effect at the French school of Dar Es Salaam.

Dar Es Salaam, March 07, 2022