



# Registration / re-registration procedure

# The re-registration / pre-registration campaign is open!

You can now register your children by following the following link: <a href="https://frenchschooltanzania.family-administration.skolengo.net">https://frenchschooltanzania.family-administration.skolengo.net</a>

# Simply:

INSCRIPTION	REINSCRIPTION
Click on "First enrollment in this school" to	Click on "Sign in"
create your password	
Then on "Sign in" and enter your password you	Enter your ID and your password. If you have
have just created	forgotten your password or are having
	connection problems, please send us an email
	at: secretariat@frenchschooltanzania.org
Then click on "Preregistration" to register your	Click on the re-registration YES or NO tab,
children	displayed on the home page, and follow the
	instructions
You must accept the school's conditions in	You must accept the school's conditions in
order to enroll your children. We inform you	order to re-enroll your children. We inform you
that the electronic validation of these	that the electronic validation of these
conditions on Skolengo acts as a signature of	conditions on Skolengo acts as a signature of
the various regulations and charters of the	the various regulations and charters of the
school	school
Fill in and update your information on the	Fill in and update your information on the
platform	platform
Sign and upload the registration summary on	Sign and upload the re-registration summary on
the platform	the platform
Return the acknowledgement of the financial	Return the acknowledgement of the financial
regulations (in attachments) completed signed	regulations (in attachments) completed signed
on SKOLENGO or at :	on SKOLENGO or at :
raf@frenchschooltanzania.org	raf@frenchschooltanzania.org
No place will be guaranteed in the school until	Pay the school fees according to the payment
the registration file has been duly completed,	methods you have chosen or simply secure the
the initial registration fees have not been paid	place of your children by making a deposit of
and the application has not been validated by	550\$ (see financial regulations in attachments)
the head of the establishment or his deputy.	to the financial department. You will find the
You can already secure the place of your	bank details of the school attached
children by making a deposit of \$550 (see	The deadline for administrative re-registration
financial regulations in attachments). Once you have completed the forms online, please email	is April 30th; it will only be validated upon receipt of the advance of 550\$ on the school's
the secretariat	bank account, and that all unpaid invoices are
(secretariat@frenchschooltanzania.org) so that	settled.
we can connect you with the financial	- Section
department to make the payments.	
asparance to make the payments.	





We inform you that the exchange rate is: Euro 0.0003945Tsh/EURO (1euro=2535TZS) and 0.92233EURO/USD (1EUR=1.08405USD).

In order to help you, we provide you a tutorial on the configuration of your parent space on SKOLENGO which will give you access to the pre-registration / re-registration procedure: <a href="https://www.skolengo-academy.org/fr/parent-portal">https://www.skolengo-academy.org/fr/parent-portal</a>

However, our team remains at your disposal if you encounter any difficulty or if you have any question. You can contact us by email at this address. We can offer you an appointment by videoconference to help you remotely during the re-registration procedure if needed.

# **ADMISSION CONDITIONS:**

Depending on the places available, the procedure is differentiated according to 3 cases linked to the schooling modalities preceding the student's arrival at Arthur Rimbaud French School.

#### **Case 1:**

Student enrolled in a public or private school under contract in France or in a French school abroad approved by the French Ministry of National Education the previous school year or the current school year, and having had no interruption of schooling:

The student will be admitted to the class that appears on the orientation decision or the term report card of that school (mandatory presentation of the Dialogue Form for entry into Grade 10 and 11 of Secondary school).

Admission of these students will be given priority but will always be subject to available space.

#### <u>Case 2:</u>

Student enrolled in a school not approved by the French Ministry of Education the previous year or the current school year or having had an interruption of schooling in the approved school network of 3 months or more.

The student will have to attend level evaluations (see evaluation modalities below). Admission will be given priority to children of French nationality but always subject to available places.

For non-French speaking students, an appointment with the Director will be necessary to study the request and to set up a personalized linguistic reception project (Personalized project for success in French).

# **Case 3:**

Students who have never attended school and are entering kindergarten: for students entering the Toute Petite Section and Petite Section maternelle, a time of exchange and observation will be organized with a teacher specializing in kindergarten, in order to prepare the best reception for this first year of schooling.

#### **Organization of assessments:**

Assessments are developed on the levels expected by the teaching programs. In primary school, a teacher is in charge of the implementation of written and oral evaluations.





In secondary school, the student will be evaluated in different subjects depending on the grade level.

The decision to admit the student, as well as the level to which the student will be admitted, is ultimately made by the Head of School based on the admission protocol and the advice of the primary coordinator or the teachers concerned.

### Admission test fees:

Elementary admission test: 75 euros

Middle or high school admission test: 100 euros

# **Waiting lists:**

If there are not enough places available on certain levels, a waiting list will be established according to the priorities stated above, the results of the evaluations and the order of arrival.