



REGISTRATION / RE-REGISTRATION PROCEDURE

The re-registration / pre-registration campaign for the 2025-2026 school year is open!

You can now register your children by following the following link:

<https://frenchschooltanzania.family-administration.skolengo.net>.

Simply :

INSCRIPTION	REINSCRIPTION
Click on "First enrollment in this school" to create your password	Click on "Sign in"
Then on "Sign in" and enter your password you have just created	Enter your ID and your password. If you have forgotten your password or are having connection problems, please send us an email at : secretariat@frenchschooltanzania.org
Then click on "Preregistration" to register your children	Click on the re-registration YES or NO tab, displayed on the home page, and follow the instructions
You must accept the school's conditions in order to enroll your children. We inform you that the electronic validation of these conditions on Skolengo acts as a signature of the various regulations and charters of the school	You must accept the school's conditions in order to re-enroll your children. We inform you that the electronic validation of these conditions on Skolengo acts as a signature of the various regulations and charters of the school
Fill in and update your information on the platform	Fill in and update your information on the platform
Sign and upload the registration summary on the platform	Download and sign the re-registration summary on the platform
Return the acknowledgement of the financial regulations (in attachments) completed signed on SKOLENGO or at : secretariat@frenchschooltanzania.org	Return the acknowledgement of the financial regulations (in attachments) completed signed on SKOLENGO or at : secretariat@frenchschooltanzania.org
The place will be guaranteed in the school once the registration file has been duly completed, the advance payment (\$800) has been paid and the application has been validated by the head of the school or his deputy. Once you have completed the forms online, please email the secretariat (secretariat@frenchschooltanzania.org) . You will then receive the invoice for advance payment from the finance department.	Once you have completed the forms online, you will receive the invoice for advance payment from the finance department. The advance payment equals to \$800, and need to be paid before 15 th of May (See Financial regulations)
	The deadline for administrative re-registration is 30th of April; it will only be validated upon receipt of the advance of 800\$ on the school's bank account, and that all unpaid invoices are settled.

In order to help you, we provide you a tutorial on the configuration of your parent space on SKOLENGO which will give you access to the pre-registration / re-registration procedure: <https://www.skolengo-academy.org/fr/parent-portal>



However, our team remains at your disposal if you encounter any difficulty or if you have any question. You can contact us by email at this address. We can offer you an appointment by videoconference to help you remotely during the re-registration procedure if needed.

ADMISSION CONDITIONS :

Depending on the places available, the procedure is differentiated according to 3 cases linked to the schooling modalities preceding the student's arrival at Arthur Rimbaud French School.

Case 1 :

Student enrolled in a public or private school under contract in France or in a French school abroad approved by the French Ministry of National Education the previous school year or the current school year, and having had no interruption of schooling :

The student will be admitted to the class that appears on the orientation decision or the term report card of that school (mandatory presentation of the Dialogue Form for entry into Grade 10 and 11 of Secondary school).

Admission of these students will be given priority but will always be subject to available space.

Case 2:

Student enrolled in a school not approved by the French Ministry of Education the previous year or the current school year or having had an interruption of schooling in the approved school network of 3 months or more.

The student will have to attend level evaluations (see evaluation modalities below). Admission will be given priority to children of French nationality but always subject to available places. For non-French speaking students, an appointment with the Director will be necessary to study the request and to set up a personalized linguistic reception project (Personalized project for success in French).

Case 3:

Students who have never attended school and are entering kindergarten: for students entering the Toute Petite Section and Petite Section maternelle, a time of exchange and observation will be organized with a teacher specializing in kindergarten, in order to prepare the best reception for this first year of schooling.

ORGANIZATION OF ASSESSMENTS:

1. Students enrolled in a school accredited by the French Ministry of National Education (AEFE network or France): Families wishing to enroll their child in school at the beginning or during the school year are exempt from the placement test, regardless of the entry level.
2. Students enrolled in kindergarten (TPS to CP inclusive): Families wishing to enroll their child in school at the beginning or during the school year are exempt from the placement test from TPS to CP.
3. Students enrolled in a school not accredited by the French Ministry of National Education (outside of AEFE network or other school system): Families wishing to enroll their child in school at the beginning or during the school year in CE1 and above must undergo a placement test between the administrative registration procedure (via Skolengo) and the issuance of the final invoice.



Assessments are developed on the levels expected by the teaching programs. In primary school, a teacher is in charge of the implementation of written and oral evaluations. In secondary school, the student will be evaluated in different subjects depending on the grade level.

The objectives of these tests are as follows:

- Evaluate the relevance of enrolling in the French system.
- Determine if the automatically assigned level based on age is suitable for the student's level.

Following this test, enrollment may be accepted or refused, possibly with adjustments to schooling (for example, enrollment in a lower level or a personalized project).

After the online administrative registration procedure, the school administration is systematically informed. After reviewing the student's file, the administration contacts the family to arrange the placement test if necessary.

The test can be conducted on-site, under the supervision of qualified school staff if the family is present. It can also be conducted online, via video conference, if the family resides outside of Dar Es Salaam and cannot travel.

This test is charged to families regardless of the outcome (acceptance or refusal).

In the event of successful completion of the placement test, the file is forwarded to the finance department for the issuance of invoices and the finalization of the student's enrollment.

Admission test fees:

Elementary admission test: 81 dollars

Middle or high school admission test: 108 dollars

Waiting lists:

If there are not enough places available on certain levels, a waiting list will be established according to the priorities stated above, the results of the evaluations and the order of arrival.